

# Student Enrolment Form— NLP Practitioner, Trainer's Training

We recommend that you keep a copy of this document. Please return the original along with payment & your signed copy of the terms & conditions to;

## Student Enrolments

The Coaching Institute, 100 Richardson Street, Albert Park, 3206 Victoria.

Fax (03) 9645 7002



Please fill in all the below fields:-

Given Names: \_\_\_\_\_

Surname: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Tel (Day): \_\_\_\_\_ Mobile: \_\_\_\_\_

Email Address: \_\_\_\_\_

Course	Deposit	Balance	Balance due in full
NLP 7 day Training	\$700	\$3495	5 days prior to your training date
Trainers & Public Speaking 4 day Training	\$500	\$2495	5 days prior to your training date

## Payment Information:-

Course materials will only be sent once TCI have received a completed deposit by one of the following options

### 1. Credit Card deposit or payment in full:

Please debit my  Visa  Bankcard  MasterCard  Amex the amount of \$..... + 2% surcharge  
Credit card payments are charged a 2% surcharge. Diners Club cards not accepted

Card number: ..... Expiry Date: .....

Date: ..... Signature: .....

### 2. Bank Transfer deposit or payment in full:

I have/will deposit/ed the amount of \$ ..... Into TCI's bank account, on the (date) .....

Bank - Westpac, Account Name - The Coaching Institute, BSB - 033 305, Account No - 262 045

**All transfers must have your first name or surname left as a reference, You must also notify TCI when you have made the transfer to enable us to confirm the deposit & send you your course materials. Please be advised transfers may take 24 hours to land in our account**

### 3. Cheque deposit or payment in full:

I have posted/enclosed a cheque in the amount of \$..... made payable to "The Coaching Institute" on the (date) .....

**The Coaching Institute**  
Terms & conditions



The payment in full of the investment amount to The Coaching Institute 'TCI' entitles the Client to –

1. Attend the trainings the student has selected and receive the training services provided at that training
2. Receive a copy of the training materials that are relevant to the training service that has been selected at the time of enrolment

The Client, in consideration of The Course to be provided by TCI under this agreement, agrees –

1. To pay the Fee in its entirety; the fee is not negotiable
2. Upon being accepted into their chosen program, that all course fees for that program are due in full regardless of whether or not the student chooses to complete the training
3. To indemnify & keep indemnified TCI from & against all loss, damage or liability (whether criminal or civil) suffered & legal fees & costs incurred by TCI resulting from breach of this agreement by the Client including if applicable any neglect or default of the Client's employees or agents
4. Not to cause or permit anything which may damage or endanger the intellectual property of TCI or assist or allows others to do so (TCI's intellectual property includes all aspects of TCI's intellectual property in whatever form associated with TCI, including but not limited to the rights contained in their website, stationary, customer lists, graphics, literature, style of trading, copyright, design rights, patents, logos, course materials and content etc)
5. Not to solicit, deal with or engage any of the personnel provided by TCI to supply the Course for a period of two years from the date of the agreement without the prior written consent from TCI, not deal with or engage in business dealings with any TCI personnel
6. Not to make copies or distribute any of the written or audio materials from the Course other than as required to do so for the purpose of participating in the Course. Except as this Agreement specifically permits, at any time to divulge to any third party any part of the Confidential Information or of the Intellectual Property nor provide to any third party a copy of any document or audio recording which comprises or contains Confidential Information or Intellectual Property

Training -

1. I acknowledge that the training sessions which I will be required to participate in may be personally, emotionally and physically challenging for me and that they may be occasions in which I will feel emotional challenges including frustration, annoyance or stress. I agree that I have undertaken any necessary tests or investigations with a suitably qualified expert before commencing training to ensure that I am physically, mentally and emotionally fit for it.
2. I will not hold TCI liable for any loss or cost or damages incurred by me (or any person related to me) in the event of mental, physical, emotional stress or distress (or other ailment or condition) caused either directly or indirectly in relation to these training sessions. I will indemnify you in the event of any such claim.
3. Cancellations made within 5 working days of my training will incur a \$300 fee to cover the venue, catering and administrative costs
4. I acknowledge some training sessions will be recorded for training & marketing purposes

Miscellaneous

I acknowledge and agree to-

1. Courses and course fees are non transferable
2. That any publicity or information provided by TCI in relation to the provision of the Course are for guidance only & are subject to alteration from time to time without consent from the Client
3. That in the event that TCI is liable to any extent under this agreement or under general law TCI's liability is to be limited to the amount of the Fee paid by the Client
4. That TCI is not liable in any way if the Course contains materials which the Client is already familiar with
5. That TCI has not made any representation that participation in the Course guarantees success as a Life or Executive Coach or NLP Practitioner or will guarantee income
6. Assessments required to achieve competency in the Course will be conducted
7. Any certificate or statement of attainment will only be awarded once competency is achieved & upon the completion of all payments
8. To have read the Student Handbook in its entirety
9. To have understood the terms of this agreement
10. To behave in an ethical and appropriate manner throughout their training and when dealing with all TCI staff, contractors, trainers, students, clients etc
11. All difference which may arise as a result of this agreement shall be referred to a single arbitrator to be agreed upon by the parties

I have read, understood and agreed to the terms & conditions and the TCI Student Handbook

Student Name: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Course start date: \_\_\_\_\_